

Below is a copy of the Reading Writing and Readiness Survey sent to schools in the Second Congressional District in November 2005. Feel free to use this survey in your own schools and districts as a starting point for internal discussions about your school's emergency preparedness.

About Your School or School District

1. The grades at my school are:
 - a. Elementary (K-5/6)
 - b. Middle School (6-8)
 - c. Junior High (7-8)
 - d. High School (9-12)
 - e. Other (_____)
 - f. I am in charge of a school system

2. My school or school district contains _____ children.
(Please circle whether you are at a school or a school district)

3. My school or school system is in the following setting:
 - a. Urban
 - b. Suburban
 - c. Rural

4. Please estimate how most of your students are transported to and from school
 - a. Bus %
 - b. Driven by parent %
 - c. Drive own car %
 - d. Walk/Bike %
 - e. Other %

5. Please estimate the distance that your students live from the school:
 - a. Less than a mile %
 - b. 1-2 miles %
 - c. 2-5 miles %
 - d. 5 miles or more %

6. Do you have emergency contact information for every student?
 - a. Yes
 - b. No

Developing the School/School District Emergency Response Plan

7. How would you describe the state of your school or school district's preparedness to respond to a terrorist attack or other major emergency?
- a. We have a good plan that has been well rehearsed
 - b. We have a good plan that has not been rehearsed as well as it should be
 - c. We have a good plan that has not been rehearsed at all
 - d. We don't have a plan

Comments:

8. Many schools have uniform emergency plans that are designed to handle any type of emergency, ranging from a fire to a terrorist attack (so-called "all hazards" plans). Other schools have emergency-specific plans, specifically designed for individual emergencies like a shooting, a bombing, etc. Our school plan is:
- a. An "all hazards" approach without specificity
 - b. An "all hazards" approach with plans for a particular event. (Please provide those events here: _____)
 - c. An emergency-specific plan. (Please provide those events here: _____)

Comments:

9. Have you asked for assistance in developing your emergency response plan from any of the below (circle any that apply)?
- a. Faculty
 - b. Staff
 - c. Students
 - d. Parents
 - e. School Resource Officers
 - f. PTA or other parent organizations
 - g. Teacher unions
 - h. State/local police, firefighters, other emergency responders
 - i. State/local governmental authorities (please provide the name of the entities: _____)
 - j. State Homeland Security Agency
 - k. State Department of Education
 - l. U.S. Department of Education
 - m. U.S. Department of Health and Human Services
 - n. U.S. Department of Homeland Security

10. If you asked for assistance from the U.S. Department of Homeland Security, did they provide any useful support?
- a. Yes

- b. No
- c. Not applicable

Comments:

11. If you asked for assistance from any other agency or entity, did they provide any useful support?

- a. Yes
- b. No
- c. Not applicable

Comments:

12. Do you know who to ask for help with emergency planning?

- a. Yes
- b. No

Details of the Emergency Plan

13. If evacuation from the school is necessary, are you prepared to transport students away from the school?

- a. Yes
- b. No

14. If students must shelter on site, do you have the supplies to feed them for several (2-3) days?

- a. Yes
- b. No

15. If you answered yes to #14, where would your school get these supplies (county, state, Red Cross)?

Comments:

16. Does your emergency plan provide for methods of communication with children, faculty, and staff in buildings that are physically separated from the school (such as a trailer classroom)?

- a. Yes
- b. No

If yes, please describe the communication plan:

17. Does your emergency plan provide mental health counselors to students, faculty, and staff in the days after an emergency?
- Yes
 - No

Emergency Simulation

Note: The following questions are designed to understand how you've simulated your emergency plan, not your compliance with county or state laws regarding fire drill exercises, hurricane drills, etc.

18. How have you simulated your emergency plan?
- Table-top drills (roundtable discussions of a prepared simulation)
 - Partial field drills (involving the evacuation of students but not including police and first responder involvement)
 - Full field drills (involving the evacuation of students, police and first responder involvement, etc.)
 - Other

Comments:

19. How frequently do you practice your emergency plan with students?
- Never
 - Occasionally (once a year)
 - Frequently (more than once a year)
20. How frequently do teachers and administrators engage in joint review of the school/school district's evacuation plan?
- Never
 - Occasionally (once a year)
 - Frequently (more than once a year)
21. Do teachers, administrators and support staff receive ongoing professional development training on school security and emergency preparedness issues?:
- Yes
 - No
22. Has your school or school district ever conducted a risk assessment (measuring the risk of a terrorist attack or other emergency upon your school or school system)?
- Yes

- b. No

Comments:

23. Is your school or school district included in the city or county's emergency response plan?

- a. Yes
- b. No
- c. I don't know

24. Have you encouraged your faculty and staff to prepare emergency plans for their own families?

- a. Yes
- b. No

Budget

25. In general, how much would you estimate is spent on emergency preparedness as a percentage of your total school budget?

- a. Less than 1%
- b. Approximately 1%
- c. Approximately 3%
- d. More than 3%
- e. Don't know/can't guess

26. Is the amount you spend on emergency preparedness adequate?

- a. Yes
- b. No

27. In your opinion, how has the amount and availability of federal funding for school preparedness changed since September 11, 2001?

- a. Increased adequately
- b. Increased inadequately
- c. Increased very inadequately
- d. Stayed roughly the same
- e. Decreased

Comments:

28. To what extent have federal Department of Education grants been a source of funds for your emergency preparedness efforts since September 11, 2001?

- a. A vital source
- b. A helpful addition
- c. An inconsequential addition
- d. Not a source at all

Comments:

29. To what extent have state Homeland Security grants been a source of funds for your emergency preparedness efforts since September 11, 2001?

- a. A helpful addition
- b. An inconsequential addition
- c. Not a source at all

Comments: